

To: All Members of the EXECUTIVE  
(ACTING FOR THE TRUSTEE OF THE  
SHOTTERMILL RECREATION  
GROUND TRUST)

When calling please ask for:  
Fiona Cameron, Interim Democratic Services  
Manager

**Legal & Democratic Services**

E-mail: [fiona.cameron@waverley.gov.uk](mailto:fiona.cameron@waverley.gov.uk)

Direct line: 01483 523226

Calls may be recorded for training or monitoring

Date: 24 March 2023

**Membership of the Executive**  
**(Acting for the Trustee of the Shottermill Recreation Ground Trust)**

Cllr Peter Clark  
Cllr Paul Follows  
Cllr Andy MacLeod  
Cllr Penny Marriott  
Cllr Mark Merryweather

Cllr Kika Mirylees  
Cllr Nick Palmer  
Cllr Paul Rivers  
Cllr Liz Townsend  
Cllr Steve Williams

Dear Councillors

A meeting of the EXECUTIVE (ACTING FOR THE TRUSTEE OF THE SHOTTERMILL RECREATION GROUND TRUST) will be held as follows:

DATE: TUESDAY, 4 APRIL 2023

TIME: 6.05 PM (or at the conclusion of the preceding Executive meeting, if later)

PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,  
GODALMING

The Agenda for the Meeting is set out below.

The meeting can be viewed remotely via [Waverley Borough Council's YouTube channel](#) or by visiting [www.waverley.gov.uk/webcast](http://www.waverley.gov.uk/webcast).

Yours sincerely

**Stephen Rix,**  
**Executive Head of Legal & Democratic Services (Interim) & Monitoring Officer**

Agendas are available to download from Waverley's website ([www.waverley.gov.uk/committees](http://www.waverley.gov.uk/committees)), where you can also subscribe to updates to receive information via email regarding arrangements for particular committee meetings.

Alternatively, agendas may be downloaded to a mobile device via the free Modern.Gov app, available for iPad, Android, Windows and Kindle Fire.

Most of our publications can be provided in alternative formats. For an audio version, large print, text only or a translated copy of this publication, please contact [committees@waverley.gov.uk](mailto:committees@waverley.gov.uk) or call 01483 523351.

---

## **NOTES FOR MEMBERS**

Contact Officers are shown at the end of each report and members are welcome to raise questions, make observations etc. in advance of the meeting with the appropriate officer.

### **AGENDA**

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTERESTS**
3. **HASLEMERE LEISURE CENTRE (THE HERONS) LEASE** (Pages 3 - 4)

The Haslemere Leisure Centre (The Herons) is owned by the Shottermill Recreation Ground Trust. The Council has recently re-procured its Leisure Management Contract and this is due to go live on 1 July 2023 with a new leisure operator, SLM (Everyone Active).

#### **Recommendation**

**That the Executive use the powers delegated by the Council as Trustee of the Shottermill Trust, to approve the lease of the Haslemere Leisure Centre to the new leisure operator, SLM (Everyone Active), for a period of up to 20 years (maximum possible under the Contract, allowing for extensions).**

**For further information or assistance, please telephone Fiona Cameron, Interim Democratic Services Manager, on 01483 523226 or by email at [fiona.cameron@waverley.gov.uk](mailto:fiona.cameron@waverley.gov.uk)**

**WAVERLEY BOROUGH COUNCIL**

**EXECUTIVE ACTING ON BEHALF OF THE TRUSTEE OF THE  
SHOTTERMILL RECREATION GROUND TRUST**

**04 APRIL 2023**

---

**Title:**

**HASLEMERE LEISURE CENTRE (THE HERONS) LEASE**

---

**Portfolio Holder:** Cllr Kika Mirylees – Health, Wellbeing, Parks and Leisure

**Head of Service:** Kelvin Mills, Executive Head of Commercial Services

**Key decision:** No

**Access:** Public

---

**1. Purpose and Recommendation**

1.1 That the Executive use the powers delegated by the Council as Trustee of the Shottermill Trust, to approve the lease of the Haslemere Leisure Centre to the new leisure operator, SLM (Everyone Active), for a period of up to 20 years (maximum possible under the Contract, allowing for extensions).

**2. Reason for the recommendation / Background**

2.1 Council (as Trustee) agreed a 15 year lease to DC Leisure Management on 12 October 2010. At the same meeting, Council delegated all decisions regarding the Trust to the Executive, except approving the annual accounts and disposing of the asset.

2.2 The Council has recently re-procured its Leisure Management Contract, and this is due to go live on 1 July 2023 with a new leisure operator, SLM (Everyone Active).

2.3 The Council aims to complete all contractual documentation, including leases, simultaneously, in advance of the contract going live.

**3. Relationship to the Corporate Strategy and Service Plan**

3.1 The Haslemere Leisure Centre (which is owned by the Shottermill Trust), operated by the Council as Trustee, makes an important contribution to Waverley's leisure strategy.

**4. Implications of decision**

**4.1 Resource (Finance, procurement, staffing, IT)**

There are no direct resource implications relating to this report.

## **4.2 Risk management**

There are no direct risk management implications relating to this report.

## **4.3 Legal**

The Executive when acting as Trustee should consider the best interests of the Trust, which may not automatically be the same as the Council. However, the Trust can take into account the wider activities of the Council and the fact that the comprehensive procurement undertaken by the Council will ensure full utilisation of the Trust assets for community benefit.

## **4.4 Equality, diversity and inclusion**

There are no equality and diversity implications relating to this report.

## **4.5 Climate emergency declaration**

There are no climate change implications relating to this report.

## **5. Consultation and engagement**

5.1 Not applicable to this report.

## **6. Other options considered**

6.1 Not applicable to this report.

## **7. Governance journey**

7.1 There is no further governance requirement for the matter relating to this report.

## **Annexes:**

There are no annexes related to this report.

---

## **Background Papers**

There are no background papers, as defined by Section 100D(5) of the Local Government Act 1972).

---

## **CONTACT OFFICER:**

Name: Caroline Wallis  
Position: Asset Investment Manager  
Telephone: 01483 523314  
Email: caroline.wallis@waverley.gov.uk

## **Agreed and signed off by:**

Legal Services: Ian Hunt 14/03/23  
Finance Services: Caroline Wallis 14/03/2023  
Commercial Services: Kelvin Mills 14/03/2023